



PROPOSITION 84 STORM WATER GRANT PROGRAM (SWGPP)

FULL PROPOSAL APPLICATION COMPLETENESS CHECKLIST

APPLICATION ATTACHMENTS	
<input type="checkbox"/>	<u>Attachment 1</u> – Provide any additional information not contained in the on-line FFAST questionnaire. (Up to three pages may be provided.)
<input checked="" type="checkbox"/>	<u>Attachment 2</u> – Map(s), diagram(s), and/or photograph(s) of the proposed project area.
<input checked="" type="checkbox"/>	<u>Attachment 3</u> - Provide a detailed, concise, and specific scope of work. This scope of work will be used for preparing the grant agreement should the project be selected for funding.
<input checked="" type="checkbox"/>	<u>Attachment 4</u> – Please use the budget template provided in FFAST and located at: http://www.waterboards.ca.gov/water_issues/programs/grants_loans/prop84/docs/swgpp_prpsl_tmplt.xls
<input checked="" type="checkbox"/>	<p><u>Attachment 5</u> - Provide a schedule for implementation of the project showing the sequence and timing of the proposed work items. The schedule should show the start and end dates and milestones. The schedule should illustrate any dependencies or predecessors by showing links between work items. At a minimum, the following work items should be included on the schedule:</p> <ul style="list-style-type: none"> • Development of financing; • Development of environmental documentation and CEQA compliance; • Development of monitoring plan and QAPP; • Project design and bid solicitation process; • Identification and acquisition of all necessary permits; • Construction start and end dates with significant milestones included; • Implementation of any environmental mitigation or enhancement efforts; and • Post construction project performance monitoring periods. <p>Work items may overlap. Applicants should show any dependence on predecessors by showing links between work items.</p>
<input checked="" type="checkbox"/>	<u>Attachment 6</u> - Provide the status of all environmental documents required for the project. See <u>Appendix G</u> of the Guidelines for more information.
<input checked="" type="checkbox"/>	<u>Attachment 7</u> - Applicants are required to submit a Project Performance Measures Table(s) specific to their proposed project. The Project Performance Measures Table(s) should include: project goals, desired outcomes, output indicators (measures to effectively track output), outcome indicators (measures to evaluate change that is a direct result of the work), measurement tools and methods, and targets (measurable targets that are feasible to meet during the life of the project [grant period]). See <u>Appendix H</u> of the Guidelines for more information.
<input checked="" type="checkbox"/>	<u>Attachment 8</u> - Technical Reports are used to verify that appropriate background data gathering and studies have been performed in the development of the proposed project, selection of the best management practices, and to assess the proposed project’s ability to produce the benefits claimed. Furthermore, applicants must provide detailed technical information enabling a reviewer to understand and verify Water Quality Benefits that are claimed.
<input type="checkbox"/>	<u>Attachment 9 (If Applicable)</u> - Applicants requesting a funding match reduction for disadvantaged communities must demonstrate that the project is designed to provide significant direct benefits to disadvantaged communities. See <u>Appendix C</u> of the Guidelines for more information. For assistance regarding requesting a match reduction, please contact State Water Board staff, Mr. Jeffrey Albrecht, at (916) 341-5717.
<input checked="" type="checkbox"/>	<u>Attachment 10 (If Applicable)</u> - Applicant’s response to the following questions will be used to determine whether the proposal should receive any points for benefiting disadvantaged communities

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FULL PROPOSAL SOLICITATION NOTICE CONTINUED

	<p>and/or addressing environmental justice:</p> <ul style="list-style-type: none">• Discuss the demographics of disadvantaged and/or environmental justice communities in the project area. Explain the methodology used in determining the total population in the project area. The applicant must include what census geographies (i.e., census designated place, census tract, census block) were used, and how they were applied;• Discuss how land-use in project area impacts the disadvantaged and/or environmental justice communities;• Discuss efforts made to identify and address disadvantaged and/or environmental justice communities need and issues within the project area;• Explain how the project will address the disadvantaged and/or environmental issues that disproportionately impact environmental justice communities;• Explain proposed project's direct benefits to the disadvantaged and/or environmental justice communities; and <p>Discuss any negative impact the proposed project may have on the environmental justice communities.</p>
<input checked="" type="checkbox"/>	<p><u>Attachment 11 (If Applicable)</u> - Submit electronic copies of any letters of support for or opposition to the Proposal or individual projects contained within the Proposal. General letters of support or opposition will not be considered. Letters of support or opposition must clearly state how the implementation of the proposal/project will benefit or adversely impact the individual or entity providing the letter. All letters should be attached to your proposal in FFAST, and may be addressed to Ms. Laura McLean.</p>
<input checked="" type="checkbox"/>	<p><u>Attachment 12</u> - Submit electronic copies of applicable letters or resolutions.</p>
<input checked="" type="checkbox"/>	<p><u>Attachment 13</u> - Submit this file indicating which attachments are provided as part of the Full Proposal application.</p>